



Republic of the Philippines  
**Department of Education**  
SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

**MEMORANDUM**

SGOD-2025-190

TO: Assistant Schools Division Superintendent  
Chief Education Supervisor  
Public Schools District Supervisors  
Public Elementary, Integrated, and Secondary School Heads  
All Others Concerned

FROM:   
**LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent

SUBJECT: **REPORTING AND MONITORING OF INFLUENZA-LIKE ILLNESS (ILI)  
SYMPTOMS AMONG LEARNERS AND SCHOOL PERSONNEL IN ALL  
PUBLIC SCHOOLS IN MARINDUQUE**

DATE: October 30, 2025

1. In line with the intensified disease surveillance and prevention efforts of the Provincial Health Office, this Office through the School Governance and Operations Division – School Health and Nutrition Section, directs all schools to conduct data gathering on Influenza-Like Illness (ILI) symptoms among students and staff in all public schools within the Province of Marinduque.
2. This initiative aims to:
  - a. monitor the incidence and trend of influenza-like symptoms among the school population;
  - b. identify possible clusters or outbreaks for timely reporting and response where reports will start from October 1 including all symptoms of learners, teaching and non-teaching staff that includes fever of 38 degrees Celsius, cough, colds, sore throat; and
  - c. strengthen preventive and control measures in coordination with local health units.
3. Relative to this, all public elementary, secondary and integrated school heads are instructed to accomplish the ILI- symptoms data gathering form, downloadable through <https://tinyurl.com/DepEd-ILI> and submit the soft copy to the concerned District Nurse on or before November 5, 2025 for consolidation in the District level.



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4. The District Nurses shall forward the summary report to the Provincial Epidemiology and Surveillance Unit (PESU), for consolidation and analysis.
5. For any inquiries or clarifications, you may contact Dr. Rica Mai O. Larga and Dr. Queza Rina Q. Membrebe via email [ricamai.larga@deped.gov.ph](mailto:ricamai.larga@deped.gov.ph) and [quezarina.quilendrino@deped.gov.ph](mailto:quezarina.quilendrino@deped.gov.ph).
6. Immediate dissemination of and strict compliance with the contents of this Memorandum are highly desired.



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